

# COSY Music Sundays Online information

## 2020/2021 Season



If you would like to be included in one of our virtual concerts, you are invited to make a recording of yourself performing your favourite piece or song.

The **deadline** for all video submissions is **the Sunday before the concert**.

<b>Concert Dates:</b>	<b>Recording submission Deadlines:</b>
25 <sup>th</sup> October	18 <sup>th</sup> October
29 <sup>th</sup> November	22 <sup>nd</sup> November
27 <sup>th</sup> December	20 <sup>th</sup> December
31 <sup>st</sup> January	24 <sup>th</sup> January
28 <sup>th</sup> February	21 <sup>st</sup> February
28 <sup>th</sup> March	21 <sup>st</sup> March
25 <sup>th</sup> April	18 <sup>th</sup> April
30 <sup>th</sup> May	23 <sup>rd</sup> May
27 <sup>th</sup> June	20 <sup>th</sup> June

### General Information for all performers:

**Only one piece** will be accepted from each performer and no video should exceed 10 minutes - most will be only 2 - 3 minutes duration, or less.

Students should consult with their teacher about what to submit.

Teachers, please pass this information on to your students.

### \*NEW\* Copyright Laws and licensing music videos

Performers are asked to perform only copyright free music for these concerts. Music posted on Youtube is monitored for possible copyright infringements by publishers on behalf of the copyright holder and there are penalties for posting any copyrighted music unless you have applied for and obtained a **Synchronization Licence** to publish a video containing the piece, or even the melody of the piece. Unfortunately it is necessary to do this months before any performance is posted on line. Obviously this is impractical for our concerts since we do not know what is to be performed until a week to ten days before each performance. This is not the same as SOCAN, the dues for which we already pay. Synchronization Rights apply to music videos, not live performances, and must be applied for through the publisher of the piece. The copyright rules are complicated, but a rule of thumb is not to post on line any music of a composer who has not been dead for at least 70 years unless you have obtained one of these licences.

**Because the method of collecting information about the content of videos for copyright purposes involves electronic snoopers that search song titles, it is important to put the complete official catalogue title of the piece you will record on your registration form, otherwise the video may be flagged as a possible copyright infringement if the title is the same as that of a contemporary song.**

### Membership

Only students of teachers who are current members of COSY may perform, unless the student or his/her parent is, or [becomes a member](#) him/herself. (We do have some junior members.) If you become a member, you will receive all newsletters and communications from COSY directly and your teacher will no longer need to forward information to you.

We can probably accommodate up to 20 performances in our concert. If we have too many submissions for our 1 hour play list, we will use the remainder for the next concert date. Selection of concert repertoire will be mainly first come first served, but the coordinator's choice will also be influenced by what will make a good, balanced listening experience for the audience as well as the quality of the recording. The coordinator's decision will be final.

## There are two choices for making your recording:

**1. At Home:** You may record your performance at home and submit your video by the Sunday before the concert. See [below](#) for instructions.

**N.B.** All performers must also complete a form, which includes a waiver, at least 7 days before the concert.

<https://forms.gle/qxFiiHRGj18728fo8>

All accompanists must also complete and submit a waiver, at least 7 days before the concert:

<https://forms.gle/zy998xzPHFFdeuXr7>

## **2. At the Anglican Church: For Pianists and non-wind/brass instruments only.**

You are invited to record your performance live at Holy Trinity Anglican Church between 2 and 4pm the Sunday before the concert, except for December. (You can still submit a recording done at home in December.)

The dates for these recording sessions and the deadline for registering to take part are as follows.

Sign up deadline	Recording Session	Concert Date
18 <sup>th</sup> November	22 <sup>nd</sup> November	29 <sup>th</sup> November
20 <sup>th</sup> January	24 <sup>th</sup> January	31 <sup>st</sup> January
17 <sup>th</sup> February	21 <sup>st</sup> February	28 <sup>th</sup> February
17 <sup>th</sup> March	21 <sup>st</sup> March	28 <sup>th</sup> March
14 <sup>th</sup> April	18 <sup>th</sup> April	25 <sup>th</sup> April
19 <sup>th</sup> May	23 <sup>rd</sup> May	30 <sup>th</sup> May
16 <sup>th</sup> June	20 <sup>th</sup> June	27 <sup>th</sup> June

**You MUST register by THE WEDNESDAY BEFORE THE SUNDAY RECORDING SESSION** for this and will be allocated a time slot to attend the recording session. No-one who is not registered and on the list will be able to enter the session.

**PERFORMERS, PLEASE REGISTER HERE:** <https://forms.gle/BvqcF2K4Q5pJ4eUA8>

**ALL teachers, accompanists, parents** (if they did not complete the above form for their child) and COSY sanctioned helpers **MUST** complete the following form in order to be present in the church during recording. This is a requirement because of COVID-19 regulations.

<https://forms.gle/sq8j83MHfHWCWYmTA>

See [below](#) for more information about recording at the church.

## Instructions for Recording at home – deadline the Sunday before the concert.

An iPhone or camcorder should be adequate for this, though using a good microphone with your device, or simultaneously making a separate high quality audio recording is another way to do it.

Thanks to funding from the GNWT in support of this program, COSY now owns a YETI microphone for the use of members who do not have their own. It can be connected directly to a smart phone or by USB to a computer and is basically plug and play. Contact us at [classicsonstage@gmail.com](mailto:classicsonstage@gmail.com) early to book a day to use it and arrange to pick it up.

Please look at the camera and introduce yourself and your piece to your audience before being seated at the piano or beginning to play your instrument or sing your song. Remember to dress appropriately for a concert.

**All videos should be recorded in landscape mode.**

Record your performance as many times as you need to until you are satisfied with the result. Be aware of what is in the background and try to eliminate background noises as we don't have software sophisticated enough to cut out background dog barking, baby crying, traffic, phone ringing, fridge and furnace sounds. Make sure the light is not behind you, but in front of you so that we can see you well.

Acceptable formats are mp3, mp4 and .mov.

Go to the settings of your smart phone or camcorder and choose to record video at 1080 at 30fps, which is usually the default setting.

Movies are large files that may take an hour or more to upload.

If yours is a very large file, try compressing it into a zip file to see if that helps.

Or, download free software to convert your video to a compressed format such as mp4.

I recommend [Smart Converter Pro 2](#) for this job. (The link is to the MacOS version, but there is one for PCs as well. Google it.)

Then, deliver it to the coordinator in one of the following ways:

1. Send it using [www.wetransfer.com](http://www.wetransfer.com) to [classicsonstage@gmail.com](mailto:classicsonstage@gmail.com) This is free, you don't need an app or to have an account. You can send files up to 2GB in size.
2. If you have a Dropbox account you can upload it to Dropbox and share it with [classicsonstage@gmail.com](mailto:classicsonstage@gmail.com), (You will need to have an account)
3. If you have a google drive, icloud or other 'cloud' storage, save your video to your drive and share with [classicsonstage@gmail.com](mailto:classicsonstage@gmail.com)
4. Do NOT try to send by personal email. Video files are too big.

**When you submit your piece/song, please let us know by completing a Music Sundays Online submission form and waiver. Performer & Accompanist! <https://forms.gle/qxFfiHRGj18728fo8> & <https://forms.gle/zy998xzPHFFdeuXr7>**

# Instructions for Recording at the Church

This option is being offered for two reasons.

1. To give performers the feeling a more authentic performance opportunity because it will be in a large venue where there will be up to 6 other performers present during each recording session, together with teachers, a parent (one parent per student under 18) accompanists and COSY sanctioned helpers recording and monitoring the door.
2. To save people from needing to master the technicalities or own the equipment involved in recording at home.

## COVID-19

There are strict rules imposed on the church and on our Society which govern this event which we must all agree to abide by, as well as conditions set by COSY because we are recording.

1. There is a limit of 25 people allowed in the building
2. **All present** must pre-register using the forms on page 1 for purposes of contact tracing should someone present become sick. This includes performers, parents, accompanists, teachers and helpers.
3. You must not come if you or your child develop symptoms or are unwell in any way. (You can always record at home instead, or perform another time.)
4. You must not come if you have travelled outside the NWT in the last 14 days.
5. You must not come if you have been in contact with someone diagnosed with COVID-19 in the last 14 days.
6. Only one preregistered adult may accompany children under 18 to the recording session.
7. No children who are not performing may attend. (This is because of the recording.)
8. You are required to sanitize your hands on entering the building and maintain physical distancing in the building and when entering, leaving.
9. Please respect the seating arrangements marked out by the church to ensure social distancing and do not remove the tape or signs.
10. The church requests that you do not touch the hymn books and bibles in the pews, or any other equipment or objects in the building other than the piano and the music stands, if any.
11. Everyone is required to clean any surfaces you have touched with antiseptic wipes before leaving the building.

The following forms must be submitted by the Wednesday before the recording session:

1. Performer or parent of performer under 18: <https://forms.gle/CHCvh7z8ARV6HrDW8>
2. Accompanist, parents, teachers etc. <https://forms.gle/h7obvc2NPbB8mYA89>

This is how it will work:

- Performers please come in concert attire.
- There will be someone with a list waiting to check you in at the door.
- Be on time! We cannot start until everyone in your time slot has arrived.
- Stay and listen to others in your session perform. The applause will be recorded!
- You need to leave promptly at the end of your session – usually about half an hour – to allow the next group to enter.

When you perform:

- When it is your turn to perform, the person in charge of the session will call you to come forward.
- Make sure you are comfortable at the piano or other instrument and can see your music. Ask for a page turner if needed.
- You will be allowed one practice run through. Announce your name and play your piece through once.
- When it is time to record, the person in charge will turn on the camera and microphone and then count, 1, 2, 3 and CLAP loudly once. (This is used to synchronize the recordings later.)
- After you hear the CLAP, take your time, breathe, look at the audience and say your name and what you are about to perform, loudly and clearly.
- Sit or stand at your instrument.

- Play your piece.
- Take a bow and acknowledge the applause, just as you would at a live performance. Don't forget to smile!
- Take your seat and listen to the other performers.

Hopefully we will not need to record anything more than once and will only do so if there is a noisy disruption or the performer needs to start again.

If you have difficulties or questions, please ask your teacher if you have one, or email, call or text Sue at 444-9137, [classicsonstage@gmail.com](mailto:classicsonstage@gmail.com) I will try to help.

Thank you,  
Sue Epp, project coordinator